

# PUBLIC

## Vacancy Announcement

### Climate Change Advisor



May 8th, 2025

GIZ Office Kazakhstan

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**GIZ Office Kazakhstan** would like to announce a new vacant position in the capacity of Climate Change Advisor in the project "Climate Risk Management in Central Asia".

The project "Climate Risk Management in Central Asia", as a part of the German initiative "Green Central Asia", is implemented by GIZ in Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, and Uzbekistan. The project aims to improve transboundary climate risk management in the region by advising and supporting national partners, regional organizations, and local communities in uniting efforts to address transboundary climate risks and prepare for natural disasters.

**Duty station:** Astana, Kazakhstan

**Application deadline:** 21.05.2025

#### Responsibilities

- Steering and managing the implementation of project activities at the national level, including the elaboration of the yearly operation plan and the respective budget, supervision and monitoring of activities, provision of technical support, and overall reporting, in close collaboration with the programme manager;
- Political communication with national and development partners in Kazakhstan;
- Providing technical guidance and advice on matters such as climate risk management, adaptation and disaster risk reduction, and national contributions to regional project activities in these areas;
- Administrative and organisational support to project activities;
- Supervision of and advising national and international experts/consultants during their respective assignments within the project;
- Representation of the project at development partner meetings / bilateral meetings with international organizations and with staff / experts of other development projects;
- Coordination of organisational and logistical arrangements of events, working groups, conferences, etc.

#### Required qualifications, competences and experience

- Master's degree in the relevant field
- At least 5 years of relevant professional experience in the fields of project management, climate change, water and/or disaster risk reduction
- Experience in GIZ or other development agency highly desirable. Experience at the relevant government institutions would be an asset
- Strong interpersonal skills and the ability to work effectively with a wide range of constituencies in a diverse community
- Very good coordination, communication, and organizational skills
- Very good working knowledge of ITC technologies (related software, phone, email, the internet) and computer applications (e.g. MS Office)
- Fluency in spoken and written Russian and English; knowledge of Kazakh is highly desirable; German skills would be an asset

Interested candidates should send their motivation letter, CV in English, and references (if available) not later than 21.05.2025 to E-mail [shiringul.karimova@giz.de](mailto:shiringul.karimova@giz.de) indicating the position name in the title

*GIZ is a signatory of the Diversity Charter. Recognition, appreciation and inclusion of diversity in the company are important to us. All employees shall be valued - regardless of gender and gender identity, nationality, ethnic origin, religion or belief, disability, age or sexual orientation.*

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of the Email.

**Applications without a motivation letter will not be considered.**

Only short-listed candidates will be invited to an interview.

The incumbent should be ready to start in June.

**IMPORTANT: By submitting your application documents to us you consent and give us permission to collect, store, process, and cross-border transfer your personal data.**

**ВАЖНО: Предоставляя нам свою заявку по данной вакансии, Вы соглашаетесь и даете нам разрешение на сбор, хранение, обработку и трансграничную передачу Ваших персональных данных.**

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